

DONATION RECORD



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TISHMAN SPEYER

INSTRUCTIONS:

1. This form is for you to record the donations you receive while fundraising. Please keep a copy for your records.
2. Please process all credit card donations at www.climbMSnyc.org. All online donations will receive an e-mail receipt.
3. Make checks payable to Climb to the Top and write the participant's name and account number in the memo section of all checks. **Donor receipts are available upon request. A valid mailing address must be provided to receive a receipt. Your donors' cancelled checks also serve as their receipt.**
4. Cash donations are not accepted. Please write a check or purchase a money order for the total amount of cash donations.

DONOR'S FULL NAME	ADDRESS	CITY, STATE, ZIP	PHONE	AMOUNT	MATCHING GIFT	TYPE OF DONATION		PAID
						Check	Cash	
Sample: A. Donor	500 Fifth Avenue	New York, NY 10001	212-555-1212	\$250		<input checked="" type="checkbox"/>		
Sample: Donor B	100 Main Street	Anytown, USA 00000	999-123-4567	\$20	<input checked="" type="checkbox"/>			
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Process all credit card donations at www.climbMSnyc.org

Do not mail cash to the National MS Society

First Name _____ Last Name _____

Address _____

City _____ State _____ Zip _____

Phone (H) _____ Phone (W) _____ E-mail _____

Account Number _____ Team Name (if applicable) _____

Mail Donations to:
National MS Society
Attn: Climb to the Top
P.O. Box 10123
Uniondale, NY 11555-0123

*Only one participant per donation form. Please print legibly.